

Aldrich Memorial Nursery School



For The Good Of Children

APPLICATION FOR EMPLOYMENT

Date _____

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Phone (H) _____ (C) _____

Email Address _____

Are you at least 18 years of age? Yes No

Have you ever been convicted of a criminal offense (misdemeanor or felony)? Yes No

**Each applicant must submit and pass a MN Background Study to begin employment with Aldrich.*

Position Applying For _____

Circle all that interest you: Full Time Part Time Substitute

Desired Salary _____

Days/Hours Available:

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------------|--------|---------|-----------|----------|--------|
| Hours Available | | | | | |

Education:

| Name/Address of School | Graduated | Type of Degree or Diploma | Major/Minor Fields of Study |
|------------------------|-----------|---------------------------|-----------------------------|
| | Yes No | | |
| | Yes No | | |
| | Yes No | | |

Can you provide transcripts to document your education experience? Yes No

Work Experience (Most recent experience first):

| | |
|-------------------------|-------------------------------|
| Employer (Company Name) | Address (Street, City, State) |
| Phone Number | Dates Employed |
| Supervisor | Salary |
| Position, Duties | Reason for Leaving |
| | |
| Employer (Company Name) | Address (Street, City, State) |
| Phone Number | Dates Employed |
| Supervisor | Salary |
| Position, Duties | Reason for Leaving |

May we contact your present employer? Yes No

Experience(s) working with children (paid or volunteer):

| Organization/School | Address | Ages of children | Dates |
|---------------------|---------|------------------|-------|
| | | | |
| | | | |
| | | | |

References:

| Name | Relationship | Phone |
|------|--------------|-------|
| 1. | | |
| 2. | | |
| 3. | | |

Signature of Applicant _____ Date _____

We are an Equal Opportunity Employer